

**Capital Budget Virement Application Form***[Please see guidance notes on page 2532 of the Intranet]*To **Head of Finance**From Communities, Skills & Learning (Directorate)Catering & Cleaning (Service)Stuart McKintosh (Head of Service)Jason Rawbone (Budget Holder)

CORPORATE H.R.

10 FEB 2014

POWYS COUNTY COUNCIL

Date 7 February 2014**Details of Virement** (please refer to notes to ensure all the relevant details are included and extend box to additional page if required)

Virement to roll forward budget into 14/15 for County Hall Kitchen and Canteen Area project. Work has now been started for the County Hall restaurant but the main work is not going to be completed until the summer.

New Scheme Name \_\_\_\_\_ Job Code \_\_\_\_\_

**Budget Increases**

Scheme Name	County Hall Kitchen and Canteen Area					
Job Code	9SC435					
	Total Cost	Prior Years	2012-13	2013-14	2014-15	Future Years
	£	£	£	£	£	£
Existing Budget	60,984.00			60,984.00	0.00	
Revised Budget	60,984.00			154.83	60,829.17	
Increase Required	0.00	0.00	0.00	-60,829.17	60,829.17	0.00

**Additional / New Resources**

Capital Receipts	0.00					
Grant	0.00					
Supported Borrowing	0.00			-60,829.17	60,829.17	
Revenue/Reserves	0.00					
Total	0.00	0.00	0.00	-60,829.17	60,829.17	0.00

**Total Financing must match increase required above**

**Other Financial Implications (e.g. future years capital & revenue – must not be left blank)**

None

**Approvals**

**Signatures**

In all cases	Head of Service		Date	7/2/2014
In all cases	Head of Finance		Date	14/2/2014
£25,001 - £75,000	Portfolio Cabinet Member		Date	21/2/2014
£75,001 - £300,000	Cabinet Minute Ref.		Date	
Over £300,000	Council Minute Ref.		Date	

**FMS Updated (office use only)**

Accountant: Signature

Print Name

Date

**Copy of Authorised form returned to Head of Service**

Signature

Print Name

Date

## **Capital Budget for County Hall Restaurant -**

### **Summary**

To upgrade the County Hall kitchen to meet the Environmental Health Service requirement for the provision of food; to upgrade the 25 year old flooring and wall coverings. This budget was a capital bid signed off in 2012, the virement is to enable the budget to be carried forward into the financial year 2014.

- Need to provide a preparation area for Council Buffets since the closure and transfer of Lakeside Restaurant to private sector.
- High Risk of non-compliance with EHO; High Risk in not having adequate preparation area for Buffets for Council/ County Hall functions.

There is no identified fall-back plan for buffet relocation and this facility may have to be closed down, with political ramifications for lack of option in continuing this service.

- Kitchen refurb: £46,200
- Contingency: £4,620
- Fees:£10164 (est.)

Total: £60,984

This budget will only be used to upgrade the kitchen area and not used for the following areas which were highlighted on the original proposal.

- shutters to the kitchen to reduce kitchen noise levels
- comfortable seating for informal meetings
- bar-style high table for laptop use

Sarah Jowett (Property) is fully aware of this capital budget proposal and has been involved from the original bid.

Jason Rawbone

Principal Catering Manager

